

## NOTICE OF ANNUAL MEETING OF MEMBERS OF CLOVER HILL CIVIC ASSOCIATION, INC.

Dear CHCA Member:

The Annual Meeting of the Clover Hill Civic Association, Inc. ("CHCA") will be held at the CHCA Clubhouse, on 8122 Glendale Dr, Frederick, MD, on October 9, 2018 at 7:00 P.M.

This Annual Meeting will include votes on the following matters: 1) approval of the 2019 CHCA budget and 2) election of the 2019 Officers and Directors.

In order to vote on these and other matters during the Annual Meeting, a quorum of 10% of the members in good standing must first be present in person or by proxy to commence the meeting. If a quorum is not achieved at the first meeting, Maryland's special statutory voting procedure may be invoked whereby a majority of members present in person or by proxy call for a second meeting, and the notice of the second meeting is advertised in a Frederick County newspaper at least 15 days before the meeting, stating the time, place, and purpose of the second meeting, the fact that all persons present in person or by proxy will constitute a quorum at the meeting, and that a majority of such members may take any action at the second meeting which could have been taken at the original meeting if a sufficient number of members had been present. At the second meeting, a quorum is those present in person or by proxy, even if they are fewer than 10% of the membership.

The proposed 2019 budget is available on CHCA's website, [www.cloverhill.org](http://www.cloverhill.org), and is also published on the following page of this issue of the *Clarion*. The proposed 2019 slate of Officers and Directors is found on page 23 of this issue of the *Clarion*.

I strongly encourage your attendance at this important meeting. To vote on this matter, a quorum, as described above, must be obtained, either in person or by proxy. If you cannot attend, please complete the enclosed proxy (pg 23) and return it so it is received before the meeting by 1) hand-carrying it to the CHCA office, 8122 Glendale Dr, Frederick, MD located in the CHCA Clubhouse mailbox on the front steps or 2) mailing it to CHCA, P.O. Box 1429, Frederick, MD21702. **If you do not plan to attend the Annual Meeting in person, please sign, date and return the enclosed proxy form as soon as possible.**

Thank you for your participation.

Linda Burger, President  
Clover Hill Civic Association, Inc.

### 2019 CHCA Assessment

The 2019 total proposed assessment is \$469 per household/lot. The total CHCA assessment is comprised of the: **Operations** portion of the assessment (\$279) pays for maintaining the park, pool, clubhouse and pavilion, and for administrative services associated with managing the CHCA, membership, The Clarion, and architectural review; **Service** portion of the assessment (\$190) pays for twice-weekly trash service, twice-yearly bulk trash pick-up, seasonal unlimited yard waste pick-up, and Christmas tree pick-up weekly on the first three Wednesdays month in January (see pg. 7).

Continuing in 2019, members will continue to have the choice to opt out of trash service while maintaining association membership. This benefit will be available only to those members who pay their dues no later than January 15, 2019. Details will be provided on the annual invoice mailed in early December.



### CHCA Revocable Proxy

Please return Proxy prior to the annual meeting on 10/9/2018, 7 p.m. to: CHCA, PO Box 1429, Frederick, MD 21702.

**2019 Slate of Officers**

President: Linda Burger **OR** Jon Manley  
 Vice-President: Jim Patrick  
 Secretary: Preeya Boppanna  
 Treasurer: OPEN

**Directors at Large**

Chad Bieber	Steve Marsh
Preeya Boppanna	Paula Nunez
George Broski	Jim Patrick
Linda Burger	Greg Powell
Eric Gleysteen	Mitch Scott
Tom Lee	Becky Serio
Jon Manley	Kathy Whitsell

I/We \_\_\_\_\_ and \_\_\_\_\_  
 (Owner's name printed) (Co-Owner's name)  
 owners of \_\_\_\_\_ and a member of the CHCA,  
 (Address)

hereby revoke any previous proxies, acknowledge receipt of the Notice of Annual Meeting of Members (the 'Meeting') to be held at 7:00p.m. on October 9, 2018 at the CHCA Clubhouse, 8122 Glendale Drive, Frederick, Maryland, and appoint Greg Phillips, or the person who is acting as the chairman of the meeting if Greg Phillips is not so acting or (name of another proxy holder of my/our choosing who will be present at the meeting) \_\_\_\_\_ as proxy for the undersigned to attend the Annual Meeting and to cast on behalf of the undersigned all the votes the undersigned is/are entitled to cast at the Meeting and otherwise represent the undersigned at the Meeting with all the powers possessed by the undersigned if personally present at the Meeting. Such authority shall also be effective at any adjournments, postponements, or continuations of the Annual Meeting.

THE VOTES ENTITLED TO BE CAST BY THE UNDERSIGNED WILL BE CAST AS INSTRUCTED BELOW. If this Proxy is executed but no instruction is given, the votes entitled to be cast by the undersigned will be cast FOR the proposed 2019 Budget and FOR the proposed 2019 slate of Officers. The votes entitled to be cast by the undersigned will be cast at the discretion of the Proxy holder on any other matter that may property come before the Meeting or any adjournment, postponement, or continuation thereof. Attending the meeting will not automatically revoke my/our prior proxy unless I/we specifically so request in person.

This Proxy is solicited on behalf of the Board of Directors. Please mark the appropriate box below in blue or black ink. The Board recommends checking "FOR" to approve the 2019 budget. Please also choose one of the three choices for the 2019 slate of officers.

**2019 Budget**

- FOR
- AGAINST

**2019 Slate of Officers and Directors at Large (Select only 1)**

- FOR (with **Linda Burger** as President)
- FOR (with **Jon Manley** as President)
- AGAINST

Please complete this Proxy, sign and date on the signature line below, and return immediately.

\*\*\*\*\* If a natural person, sign below. \*\*\*\*\*

\*\* If a business entity, sign below, indicating both entity name and name of person signing for entity.\*\*

\_\_\_\_\_  
 (Owner's Signature and Date)

\_\_\_\_\_  
 (Co-owner's Signature and Date)

